



A+ DJ Service

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PARTY PLANNER

Due 1 Month Prior !!

Purchaser _____

Date of Event _____

>>> REMEMBER There is no "right" or "wrong" way to organize YOUR party, and we are here to serve you to YOUR tastes!
 >>> DJ / MC is only responsible to have equipment set up and begin playing music at time on Reservation Form agreed to by A+ DJ.
 >>> NOTE: Please mail this along with Music Planner which is due AT LEAST 1 month in advance of event.

- General DJ/MC Style for event (not music) Quiet? Laid back - a few comments? Upbeat - get people involved? Crazy - very talkative?
 Party Atmosphere: Solemn? Casual? Moderate volume - some dancing? Louder - lively? Loud (with bass) - club-type?
 DJ Dress: Dress (sport jacket) Dressy Casual Casual Outdoor Summer Casual (Shorts + polo)
- List the time and nature of anticipated schedule of events (those with a "?" are OPTIONAL), also circle all that apply:

<u>TIME</u>	<u>EVENT</u>	<u>DJ MUSIC or MC ACTIVITY</u>
_____	Guests begin to arrive	Background Music (Jazz, Classical, Soft Rock, Oldies, special: _____)
_____	Guests of honor arrives ?	Special Music? (Special artist or song: _____) MC announcement?: " _____" Lists of guests to announce (w. title?)?: _____
_____	Food Served?	Background Music (Jazz, Classical, Soft Rock, Oldies, special: _____)
_____	DANCING BEGINS	Special first song for everyone? (special song + artist: _____) DJ will then use your choices on Music Planner and any other lists you give.
_____	MC Announcements?	_____
_____	Your Announcements?	<u>Dedication?</u> <u>Toast by Special Friend?</u> <u>Speech by Guest of Honor?</u>
_____	Activities?	<u>Special Dances</u> (Shag, Line, Swing, Limbo, Twist and many others listed on Music Planner) <u>Door Prizes?</u> Can announce any way you like... host provides prizes. <u>Soul Train Dance?</u> Males and females line up on opposite sides 6 feet apart. They pair up at one end and dance through the middle of the line as others cheer and repeat. <u>Snow Ball Dance?</u> (activates wallflowers!) Start with one couple dancing to a popular song. Each time "snowball" called by DJ, each person goes to get another person to dance. 2 people goes to 4, then to 8, 16, 32, 64... soon everyone in the room is dancing! <u>Trivia?</u> Ask questions related to the songs / artists we are playing or other info <u>Air Guitar Contest?</u> "Play" prop guitar along with rock song... host provides prize. <u>Singing Contest?</u> Sing acapella or along with music... host provides prize. <u>Dancing Contest?</u> Dance to fast song of choice... host provides prize. <u>Kid's Activities?</u> Musical Chairs? Simon Says? Other games? _____ Freeze Game - have kids freeze while dancing when music stops Competition Games: Sack race? Water-balloon Toss? Pinata? Any other activities you would like: _____ _____ _____
_____	Special Instructions?	_____ _____ _____
_____	Last Dance?	Special last song for everyone? (special song + artist: _____)
_____	DANCING ENDS	MC announcement? " _____"
_____	After Dancing?	Background Music (Jazz, Classical, Soft Rock, Oldies, special: _____)